

## 1. Membership

Membership fees are due at the start of each Calendar Year and should be paid by 31 January.

Membership	Adult (18+) £40	Junior (12-17) £20	Family £40 + £5 per junior
Option 2*			
Membership	Adult (18+) £15	Junior (12-17) £10	Family £15 + £5 per junior

\*Option 2: This is in addition to a fee of £2 per Club Night.

### Membership notes/benefits

Entitlement to attend Club Night on a fortnightly basis on either a Saturday or Thursday evening at the Boys Brigade Hall, Queen Street, Forfar, DD8 3AW. Members are entitled to attend the alternate Club Night, but are required to pay £2 per visit.

Meetings are currently held on a Saturday evening between the hours of 7pm to 10.30pm and on a Thursday evening between the hours of 8pm to 11pm, but are subject to change due to other Club activities or commitments.

The Club will pay for travel costs and entry to shows attended by the club in an official capacity subject to approval & conditions laid down by the Committee.

At any time a member may upgrade to the Option 2 meeting fees scheme by payment of the appropriate annual fee (£25 adult or family, £10 Junior).

## 2. Postal Ballots

Members unable to attend an AGM or EGM, will be invited to vote on the relevant issues up for consideration. In a simple yes/no vote a cross against the required response will be sufficient. Where two or more options are available, for example when voting in new Committee Members, members voting by post will be required to rank the options in order of preference. A rank of '1' to be given to their preferred candidate/option, a rank of '2' to the next preferred candidate/option and so on. In the event of the 1<sup>st</sup> preferred option no longer being available, then the option ranked 2 will be used as the new preferred option and so on.

## 3. Finance

### Club Accounts.

#### Main Checking Account

This Account will be maintained by the Treasurer with a maximum balance of £500. Checks may be authorised by the Treasurer or if unavailable by the Secretary or Chairman

### Savings Account

The Treasurer will maintain a savings account in the Clubs name and will endeavour to maximise earnings from surplus club funds. The Savings account will require the authorisation of the Treasurer and Secretary to withdraw funds.

### Club Display Games

The Committee will allocate a sum of money each year for the production of a club display game.

## **4. SKELP**

Each Club year the membership will be asked to vote on whether the Club is to continue organising the Club's annual wargames event, SKELP. This will involve a financial commitment from the Club as well as a personal commitment from members to help in the organisation of the event. Support is required prior to the event and also on the day of the event. The Club Committee will appoint a SKELP Organiser, who will have overall responsibility for the organisation and running of SKELP for the appointed Club Year. After appointment the SKELP Organiser will have the authority to delegate responsibilities to other Members by mutual agreement.

## **5. Committee Members Responsibilities**

### Chairman

Preside at Committee and General Meetings.

Ensuring and supporting the functioning, effectiveness and co-ordination of the Committee and of the Committee Members.

### Secretary

Maintains the Constitution and subsequent decisions, policies, strategies and interpretations.

Organises Committee and General Meetings.

Members first point of contact concerning club issues and representation.

Communication which are not the responsibility of other Committee Members.

### Treasurer

Maintaining suitable bank accounts in the name of the Club and administering payments to and from the

Club subject to the provisions of Financial Accountability.

Collection of Membership Fees.

Financial budgeting and planning to ensure the viability of the Club.

### All Committee members

General duties of committee members to be assigned on an agreed basis.

Appointment and support of the SKELP Organiser/Coordinator.

Organisation of Club wargaming events; e.g. Inter-group wargaming and Club participation at Events, etc.

Other Responsibilities as determined by the Committee and requested by the SKELP Organiser.

## **6. Club Display Games**

Any member or members of the club may put forward a proposal to the Committee for a Club display game to be used for the following Club year at shows. If more than one Idea is put forward the club members will decide.

A sum of money is to be allocated from the Club funds (refer to section 3 of the Bye-laws) to assist in the production of the game. The money is to be used to allow members designing the display game to produce a game of high quality and to purchase Items outside that which they would normally require to wargame, such as display material, etc.

### 7. 2013 Meeting Schedule

	Saturday	Thursday
January	12 <sup>th</sup> 26 <sup>th</sup>	
February	9 <sup>th</sup> 23 <sup>rd</sup>	14 <sup>th</sup> 28 <sup>th</sup>
March	9 <sup>th</sup> 23 <sup>rd</sup>	14 <sup>th</sup> 28 <sup>th</sup>
April	6 <sup>th</sup> 20 <sup>th</sup>	11 <sup>th</sup> 25 <sup>th</sup>
May	4 <sup>th</sup> 18 <sup>th</sup>	9 <sup>th</sup> 23 <sup>rd</sup>
June	1 <sup>st</sup> 15 <sup>th</sup> 29 <sup>th</sup>	6 <sup>th</sup> 20 <sup>th</sup>
July	13 <sup>th</sup> 27 <sup>th</sup>	4 <sup>th</sup> 18 <sup>th</sup>
August	10 <sup>th</sup> 24 <sup>th</sup>	1 <sup>st</sup> 15 <sup>th</sup> 29 <sup>th</sup>
September	7 <sup>th</sup> 21 <sup>st</sup>	12 <sup>th</sup> 26 <sup>th</sup>
October	5 <sup>th</sup> 19 <sup>th</sup>	10 <sup>th</sup> 24 <sup>th</sup>
November	2 <sup>nd</sup> 16 <sup>th</sup> 30 <sup>th</sup>	7 <sup>th</sup> 21 <sup>st</sup>
December	14 <sup>th</sup> 28 <sup>th</sup>	5 <sup>th</sup> 19 <sup>th</sup>